

BUCKLEBURY MEMORIAL HALL

Trustees' Management Committee

59th Annual General Meeting

18st May 2021

Present:

Mike Scholl	Chairman & Letting Secretary
Mike Bodsworth	Treasurer
Mike James	Tennis Club
Jane Scholl	WBBS
Julia Baker	Hort. Soc. & Sewing Club
Beth Tayton	Toddlers
John Brims	BPC
John Hicks	KATS
Mel Doran	Pilates
Michaela Doran	Pilates
Ian Westbury	Parishioner

Apologies:

Helen Relf
Anne Hillerton

Welcome from the Chairman:

I would like to welcome all comers to this the 59th AGM of Bucklebury Memorial Hall Trustee's Management Committee. The purpose of the meeting is to receive the reports of the officers of the 2018 -2019 committee and to accept the resignation of all committee members.

The meeting must then elect up to six independent members for the Management Committee (that is not representing any 'Schedule 2' organisations) and to accept the nomination of a member from each of the current 'Schedule 2' organisations to form the 2019-2020 Management Committee. These persons will, jointly and severally, be 'Charity Trustees' for the Hall on behalf of the Parishioners of Bucklebury who jointly own the Hall. The Parish Council acting as 'Holding Trustees' on their behalf. (The Charity Trustees are jointly and severally responsible to the Charity Commissioners for the proper dispersal of the charity's funds and the efficient running of the hall and grounds in accordance with the revised constitution as approved by the Charity Commissioners Scheme on the 9th. December 1997)

At the first meeting of this Management Committee it shall elect the officers of the Management Committee and members of subcommittees, co-opting additional members if necessary. All in accordance with the constitution as set out in the 1950 conveyance of the land to the parishioners and as amended by the Charity Commissioners. In the interim the present officers will remain in post on a 'caretaker basis'.

This is the procedure that has been followed in past years and with your agreement I propose that we follow it this year.

Chairman & Letting Secretary's Report Covid 10

As you all know Activities at the Hall have been severely curtailed by the Covid 19 pandemic.

When the first lockdown was announced I reinstated the Internet and WiFi so that a few users could continue to operate using the WiFi to run classes via Zoom. This has proved successful. Mel, Michaela, Mark and Janine have run Zoom classes from the hall throughout the pandemic and generated much needed income for the Hall in addition to preserving their client base so ensuring they are able to keep running classes in the future.

Mark and Janine have also been running outdoor sessions, and we are very grateful to our immediate neighbours for accepting the additional noise.

We have reduced expenditure where possible. No significant maintenance or improvements have been done and cleaning has been kept to a minimum.

On the other hand we have had to make the hall more Covid secure by installing hand sanitisers and changing the blow dryers for paper towels.

All being well we are now gradually returning to normal and activities are restarting.

Toilets

After much discussion we have agreed a plan to convert the Oak Room gents toilet into a "Tennis Club" one. This will, I think, be a benefit to tennis club users and not inconvenience other hall users very much. It is unusual for there to be more than a dozen people in the Oak Room at any one time, so the two (soon to be unisex) loos will suffice. On the odd occasion where there is a need for a third loo we will make specific arrangements with the tennis club.

This change requires planning consent. As always this takes rather longer than one might have hoped but I anticipate being able to do the work in the summer. In the meantime the Main Hall gents loo is reserved for Tennis Club use and the internal door is locked.

Rubbish

One thing that became apparent during the pandemic is that the playpark, bmx track and use of the car park by walkers contributes a significant amount of our rubbish. BPC took over the maintenance of the playpark and bmx track in 2018 and are currently contributing £50 a month towards the cost, If the rubbish generated by non-hall use in the summer of 2020 continues I think this may well not be sufficient.

There were no matters arising and the minutes of the previous AGM were accepted.

Treasurer's Annual Report for 2020-21

The year 2020-21 has been one of challenge due to the effects of the pandemic

The income for the year saw a reduction of only £1.1k when compared to the previous year.

When compared to the previous year, income from casual bookings reduced by £4.5k and advance bookings by the regular users of the hall reduced by £6.6k but given the difficult circumstances of the year this was to be expected but the shortfall of £11.1k has to a large extent been covered by the £10k COVID grant from the West Berks Council.

The overall expenditure for the year saw a reduction of £10.1k when compared to the previous year.

The main areas of reduced expenditure when compared to the previous year were cleaning, Council tax (concession from West Berks during the pandemic), heating oil, maintenance of the hall and grounds, waste disposal and water/sewerage. The reductions were due mainly to the significantly reduced use of the hall during the pandemic.

The cash asset of £24.6k is £11.5k more than last year and this is due mainly to the grant and concessions from West Berks Council and the decrease in expenditure.

In the coming year efforts will be made to increase income from the hire out of the hall as soon as conditions return to normal and obtaining grants towards improvements to the hall such as the Oak Room toilet conversion for use by the Tennis Club.

M C F Bodsworth

Elections & Nominations for the 2019/20 Management Committee

The Chairman asked the meeting to accept the resignation of the present committee.

MS listed those who were prepared to stand as Independent Members of the new Management Committee and as Charity Trustees, as follows:

Mike Scholl, Mike Bodsworth, Mike James.

MJ proposed that the above be re-elected, seconded by BH and passed unanimously.

MS listed 'schedule 2' organisations and the nominees remained as last year with the exception of AH who agreed to attend meetings but did not wish to be listed as a Trustees. BH will continue as BPC Trustee.

Horticultural Society	Julia Baker	Charity Trustee, Agreed
Tennis Club	Robin London tbc	Charity Trustee, Agreed
Toddlers	Beth Tayton	
WBBS	Jane Scholl	Charity Trustee, Agreed
Peter Spours	BPC	Charity Trustee, Agreed
John Brims	BPC	Charity Trustee, Agreed

All alterations & additions to the above list, not present at this meeting, to be notified as soon as possible.

The first meeting of the 2021/22 Management Committee followed the AGM.

The meeting closed at 20.04

Signed.....

Chairman: Date.....