

# **BUCKLEBURY MEMORIAL HALL**

## **Trustees' Management Committee Meeting 1st. April 2014**

### **Present :**

Mike Scholl	Chairman
Dennis Gower	Secretary
Jane Scholl	WBBS
Mike James	Tennis Club
Julia Baker	Horticultural Society
John Hicks	K A T S
Sharon Tompkins	1 <sup>st</sup> Bucklebury Rangers

### **Apologies :**

Gary Morgan – Parishioner, Ron' Mather – St. Martin's Club, Alan Dunkerton-Independent,  
Brian Mason - Treasurer

### **4/14 - 1**

#### **Minutes of the previous Meeting:**

These were approved and signed by the Chairman.

### **4/14 - 2**

#### **Matters Arising :**

ST said that she had given the dates for next year to MS .

MS responded by saying that now all confirmed dates are listed in the Diary; it was up to users to check future dates and only report those that were wrong or missing or not available. This will reduce the searching required by the letting secretary. If a clash occurs it is up to the users to negotiate a mutually convenient outcome and report this.

### **4/14 - 3**

#### **Chairman's & Letting Secretary's Reports:**

MS read out his reports as follows:-.

( By E-mail)

. Chairman's Report 01/04/14

The new Audio Visual System is installed and I will give you a demo. We discussed it at the recent F&GP meeting and decided that there would be a charge for using the system. Regular users wanting to use the system regularly can have a key but the key will be put in a combination key safe.

I will print some instructions and put them in the cupboard. But operating the system is just like operating a domestic TV:

1. Lower screen using wall switch. Return to mid-position when down.
2. Turn on amplifier and blue-ray.
3. Turn on projector using white remote.
4. Open blue-ray/dvd tray (blue-ray remote)
5. Insert disc and close (remote)
6. Disc should start to play but play etc buttons are on remote.
7. Follow the same procedure in reverse when done.

The entrance hall work and other minor works will be done over the Easter Holiday.

The F&GP decided to delay doing the work on the ramp until we have more funds available.

I have made a temporary repair to the broken fence.

Brian and I repaired the roof of the bmx shelter which I think is now more secure.

I intend moving the Oak Room pictures (plus one other donated by a parishioner) to the committee room but am investigating putting them on acoustic panels in order to make the room “deader” and reduce the echo.

KATS are very kindly doing some work on the stage over the Easter holiday. This will involve installing a much more substantial track for curtains around the stage and repainting. The stage will be better for both theatrical events and for bands and discos.

### **Letting Secretary's Report**

As usual the Hall continues to be very well used. I have two new users in the Oak Room which is great but does mean that on Mondays Wednesdays Thursdays and Fridays there is a booking every evening in term time (so 30 or so per year) whereas Tuesdays are just booked monthly (10 or 11 times per year) for the Women's Club.

4/14 - 4

### **Treasurer's Report:**

In the absence of BM, MS read this report:.

Report to the BMH Management Committee, 1 April 2014 (prepared 24 March 2014)

As we are at the end of our financial year it is perhaps a good time to provide a brief resume of our finances. It should be pointed out that any numbers given are approximate as until I receive the final bank statement our accounts cannot be finalised.

Our overall income from lettings is approximately the same as last year, £21k-£22k. Our only other income was the grant from the BPC and a small amount of interest. Our accounts with the Newbury

Building Society have now been closed, i.e. we no longer have a savings account or an Improvement Fund account since these accounts have effectively been emptied through the construction of our new storeroom and refurbishment of the Committee Room. In addition to these two major improvements the new AV system is now installed in the Oak Room at a cost of £3.25k. As one could expect the cost of general services in all areas, has risen throughout the year. At the end of the financial year I anticipate our cash assets will be £7.5k-£8k. This sounds quite healthy but the refurbishment of the main entrance hall, due to take place during the Easter school holidays, will put a severe dent in this amount.

Brian Mason  
BMH Honorary Treasurer

#### 4/14 – 5

##### **A.O. B.:**

MS said that he would like to report on a grant for St. Martin's Club from a parishioner's charitable trust fund. The rules of this trust do not permit donations to a non charity. This was to have been paid via the BPC who held moneys on behalf of the BMH improvements fund. These moneys have now been dispersed and the BPC account closed. Since our constitution allows us to support recreational facilities within the Parish and does not prevent us from making a grant to non charitable organisations; it has been suggested that BMH receives the grant on behalf of St. Martin's Club and passes the full amount to the club. This was agreed.

JS had three points to raise:

- 1 – In the main hall one of the ladies toilet doors will not close.
- 2 – The kitchen door stop no longer functions.
- 3 – There is a requirement for a full length mirror in the Oak Room

JB said that this was also a requirement for the sewing group as their portable mirror was, unfortunately, broken.

It was agreed that such a mirror should be supplied and fixed to the inside of the chair store left hand door.

JH said that KATS were still considering what to do about the leaks in the shed roof. He also said that over the Easter break KATS would be repainting the stage area..

The meeting was concluded by MS giving a demonstration of the way to work the new Oak Room A/V equipment.

#### 1/14 - 6

##### **Future Meetings:**

The next Management Committee meeting will be on...

**2014.**

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And the Annual General Meeting will be on:

**May 2014**

All meetings are held at the hall, at 19:45 Hrs.

The meeting closed at 20:45