

BUCKLEBURY MEMORIAL HALL

Trustees' Management Committee Meeting 11th. June 2013

Present :

Mike Scholl	Acting Chairman
Brian Mason	Acting Treasurer
Dennis Gower	Acting Secretary
Jane Scholl	WBBS
Mike James	Tennis Club
John Smart	Horticultural Society
Sharon Tompkins	1 st . Bucklebury Rangers
Alan Dunkerton	Independent (B P C)

Apologies :

John Hicks	KATS
Julie Baker	Hort. Soc.
Gary Morgan	Parishioner
Ruth Tolchard	Brownies

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Election of Officers of 2013-2014 Management Committee :

The acting chairman asked if there were any nominations from the floor. There were none.

MJ proposed that all the current acting officers be re-elected. This was seconded by JS and passed unanimously. i.e.

MS be elected Chairman,

BM be elected Treasurer,

DG be elected Minutes Secretary.

MS be elected Letting Secretary (temporary)

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Election of Subcommittees :

MS said that, if it was agreeable, he reaffirmed that an **F&GP Subcommittee** meeting be called only when required and that it should consist of the Officers as elected above and MJ, AD & GM. The subcommittee, if & when required, could co-opt other members. This was agreed.

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Minutes of the Previous Meeting:

The minutes were approved and signed by the chairman (MS)

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Comments by Officers :

MS, as chairman, said that he had little to say, except that he appreciated the confidence of the committee in re-electing the 2012/13 officers and that he hoped that they would be able to continue the process of improvements to the hall.

With regard to the committee room refurbishment programme he said that this was progressing in spite of the recent, and very regrettable, demise of Harry Simmonds, our builder. BM & MS had recently met with Andrew Simmonds who has agreed that if he undertook the internal refurbishment work and subcontracted the supply and fitting of the roof light to Amberwood, the suppliers, he will be able to meet the dates agreed.

Amberwood had agreed to cooperate in this arrangement. The additional work on the emergency exit ramps will be deferred until Andrew can recruit additional staff as he was now operating on his own. The meeting expressed their agreement to passing a motion of condolence to the family on their recent bereavement.

MJ, BM & MS agreed to look carefully at the invoice prepared by Mrs, Simmonds for the work completed to date to ensure that all items were included so that payment could be made as soon as possible.

The recent spate of vandalism has been reported to the police; but the CCTV showed that the Pre-School shed was not locked as the final closures had not yet been fitted. The Tennis Cub window was broken by a stone; but was out of view to the CCTV.

The problem with the Oak Room front door hinge was not yet remedied. Brands gave advice but did not appear keen to quote for rectification. This is still in hand..

Our electrician is currently working on fitting an independent timer for the radiator fans in the hall so that by operating the 'Advance' button the fans can be turned off but will come on again for the next user.

MS also said that the casual lettings were going well..

BM, as treasurer, said that there had been no material change since the recent AGM. The accounts were in good order. The spend on general maintenance was covered by the input from bookings; but that the improvements were largely covered by grants received..

We currently had some £28000 in hand. Harry Simmonds bill for Phase 1 of the refurbishment work.(store room and slab for pre-school store)should not be more than £5000 - £6000,and the Phase 2 work to be completed this Summer should be in the order of £15000. In addition the A/V system for the Oak Room must be purchased and installed.

BM added that the Performing Rights Society licence had now been renewed.

JS said that now we had a very efficient cleaning service the walls in both halls looked dirty. BM said that general maintenance such as decorating must wait until all the major bills are paid for the essential improvements.

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Bucklebury Memorial Education & Recreation Society AGM :

The BMH Management Committee will continue it's responsibility for this Society. The new officers of the Management Committee are to become the officers of BMEARS.

This was proposed by JS and seconded by MJ and agreed.

DG said that he had passed a copy of the constitution to Wynne Frankum . It was agreed that should the Parish Events Committee want to take over the control of BMEARS, whose raison d'etre is to enable all Parish events to be classed as " private" events then this was acceptable. Otherwise the present arrangements would be allowed to continue.

The following is the pre amble to the constitution:

The Bucklebury Memorial Education And Recreation Society.

All Parishioners will be accorded free membership and can thus attend all the 'Private Functions' at the Memorial Hall which will be put on, from time to time, by the Hall to raise funds for the maintenance and development of the Memorial Hall.

NB. Temporary membership can be accorded to guests of members from outside the parish on a daily basis.

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AOB:

MS said that the heating engineers would shortly be repairing the central heating boiler. He also said that he must remind all cupboard users that they must empty their cupboards (including the wooden fixed cupboard) before the Summer break as they will all be removed pending completion of the floor covering in the new store room. The attached schematic lists the current users and the new allocation of the cupboards

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Future Meetings:

Management Committee next Two meetings will be

: All meetings are held at the hall, at 19:45 Hrs.

Tuesday July 16th

Thursday September 20th..:

The subsequent meetings will be in:

January 2014 & April 2014

Dates to be announced.