

BUCKLEBURY MEMORIAL HALL

Trustees' Management Committee Meeting 21st. June 2012

Present :

Mike Scholl	Acting Chairman
Brian Mason	Acting Treasurer
Dennis Gower	Acting Secretary
Jane Scholl	WBBS
Mike James	Tennis Club
Julie Baker	Horticultural Society
Ron Mather	St. Martin's Club
Claire Powers	Guides
Alan Dunkerton	Independent (B P C)
Gary Morgan	Independent (Parishioner)

Apologies :

Derek Wiggins	Pre-School
John Brims	B P C
John Hicks	KATS

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Election of Officers of 2012-2013 Management Committee :

The acting chairman asked if there were any nominations from the floor. There were none.

MJ proposed that all the current acting officers be re-elected. This was seconded by CP and passed unanimously. i.e.

MS be elected Chairman,

BM be elected Treasurer,

DG be elected Minutes Secretary.

MS be elected Letting Secretary (temporary)

AD & GM were also elected unanimously as Independent Members

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Election of Subcommittees :

MS said that, if it was agreeable, he reaffirmed that an **F&GP Subcommittee** meeting be called only when required and that it should consist of the Officers and MJ, AD & GM.

The subcommittee, if & when required, could co-opt other members.

This was agreed.

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Minutes of the Previous Meeting:

MS commented on each point that had been raised, by email, by CP

Jo Livings attended for the Brownies. Not Rona Tucker.

MS said that the suggestion by CP that major changes to bookings by regular users should first be discussed by the management committee was unworkable as changes had to be agreed only by affected users and swiftly. Only if agreement was not possible should it be discussed by the full committee.

With regard to a new permanent letting secretary being recruited, MS said that since he had, perforce, taken on the job he had now developed a computer system which could be accessed remotely via the internet the control of which was easy for him; but could be difficult for another. He was prepared to continue in with the present arrangement..

All this was agreed and the previous minutes annotated to this effect and signed by the chairman.

The minutes were approved and signed by the chairman (MS)

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Comments by Officers :

MS, as chairman, said that he had little to say, except that he appreciated the confidence of the committee and that he hoped to be able to continue the process of improvements to the hall.

With regard to the committee room refurbishment programme he said that this was progressing slowly due, in part, to the dilatoriness of the WBC planning department. However planning permission had now been granted, full detailed working drawings had been prepared and submitted to the building regulations officer for approval. Meanwhile they together with an 'scope of the works listing' were being submitted to selected local builders for quotes. The works include laying the base for the new Pre-School shed which may now be delayed beyond the Summer recess and could cause problems with the temporary storage of the shed contents. In answer to a question MS said that the 'Scope of the works' had been agreed by the F&GP Subcommittee by exchange of emails. MS said that as part of the day-to-day maintenance, the blocking of the toilets by excess use of toilet paper had come to dominate. He was trialling a solution by installing single sheet dispensers instead of toilet roll holders; firstly in the disabled toilet which was the most heavily used by Pre-School.

He also announced that we now had a new cleaner – Debbie Shafer – working to the same timetable as our previous cleaner. Pam & Peter have been working for the Hall since the early nineties but have had to retire owing to Peter's ill health He suggested that a collection be made for them as a token of our appreciation of their efforts over a considerable number of years. He asked that all regular users should be requested to donate and as many independants as possible BM said that we should aim for a sum of £300 or more, this being 10% of their annual remuneration.

This was agreed.

BM, as treasurer, said that there had been no material change since the recent AGM. The accounts were in good order. The spend on general maintenance was covered by the input from bookings; but that the improvements were covered by grants received.

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Bucklebury Memorial Education & Recreation Society AGM :

The BMH Management Committee will continue it's responsibility for this Society. The new officers of the Management Committee are to become the officers of BMEARS.

This was proposed by BM and seconded by MJ and agreed.

DG said that he had recently passed a copy of the constitution to Wynne Frankum . It was agreed that should the Parish Events Committee want to take over the control of BMEARS, whose raison d'être is to enable all Parish events to be classed as " private" events then this was acceptable. Otherwise the present arrangements would be allowed to continue.

The following is the pre amble to the constitution:

Bucklebury Memorial Hall Social Committee

In order to ease the manner of compliance with the requirements of the Public Entertainment's Licence for the Hall; this committee, with the approval of the Hall Management Committee, has formed :

The Bucklebury Memorial Education & Recreation Society.

All Parishioners will be accorded free membership and can thus attend all the 'Private Functions' at the Memorial Hall which will be put on, from time to time, by the Hall Social Committee to raise funds for the maintenance and development of the Memorial Hall.

NB. Temporary membership can be accorded to guests of members from outside the parish on a daily basis.

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AOB:

JB suggested that the refurbished committee room be named - "The Jubilee Room"

This was agreed.

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Future Meetings:

Management Committee next meeting will be in July to select the builder when quotes have been received.

The subsequent meeting will be on:

Thursday September 20th..:

All meetings are held at the hall, at 19:45 Hrs.