

BUCKLEBURY MEMORIAL HALL

Trustees' Management Committee Meeting 19th. January 2012

Present :

Mike Scholl	Chairman
Brian Mason	Treasurer
Derek Wiggins	Pre-School
Mike James	Tennis Club
Jane Scholl	WBBS
Julie Baker	Horticultural Society

Apologies :

John Brims	B P C
Dennis Gower	Secretary

19/01 - 1.

Minutes of the Previous Meeting:

The minutes were approved and were signed by the chairman.

19/01 - 2.

Matters Arising :

In the matter of the testing of the portable electrical appliances; MS still has to contact Ian Dalgarno.

MS said that the spot lights for the stage have arrived and the electrician is due to install a socket.

The planning application for the committee room improvements has been submitted.

With regard to the installation of a WiFi point there have been technical problems with the line but both the phone & WiFi would be working soon.

19/01 - 3.

Chairman's Report:

MS reported that there had been an incident when the heating timing controls had been altered so the heating was not coming on as planned. He had reset the times. There had also been incidents when the Oak Room heaters had been turned off. He reminded all users that they should not touch the heating timer other than to use the boost or advance buttons. And that if they turned the Oak Room heaters off they should be turned on again when they left.

19/01 - 4.

Letting Secretary's Report:

MS reported that bookings continued to grow.

19/01 - 5.

Treasurer's Report :

BM reported that following the cistern problem we had a bill for £2,000 from Thames Water. He had written to Thames Water asking for this to be reduced but as yet had not had a satisfactory reply.

The planned work to treat the damp in the ladies loos should be done during the Spring Half term.

Jeremy Brook has negotiated a grant from a local benefactor of £10,000. This will be made up of £5,000 to Pre School to replace the outside storage sheds, £2,500 to St Martins to finance catering for their Christmas dinner over the next 5 years and £2,500 to the Hall as a contribution towards the committee room refurbishment. The St Martin's and UBMH grants will be paid into our Hall account. We will transfer £2,500 into an account held by the Parish Council for St Martin's and the Parish Council will administer this.

BM proposed that hire rates should be increased by 2% from the 12th of April. This was agreed.

It was also agreed to increase the cleaner's fee from £66.50 per week to £67.75.

19/01 - 6.

AOB:

- MJ raised the issue of PRS and PPL charges when music is played in the Hall. [For information PRS collects royalties on behalf of the owner of the music, PPL on behalf of the owner of the recording] PRS and PPL will issue a licence to village halls at a rate of "1% of defined annual income" with a minimum of £42. Organisations with less than £10,000 income will only pay £40 pa. The defined annual income should include: door takings and similar takings of the host voluntary organisation (the community association or management committee); hiring charges received from hirers of the building (but not the door takings of those hirers if retained by them); subscriptions; and the net contribution from food and bar takings where they accrue to the voluntary organisation. Just how this would apply to UBMH is not clear. It would appear that the defined income only relates to events where music subject to PRS or PPL is played.
Were we to include all our income the charge would be about £180 x 2 = £360 per year. But if we were to exclude WBBS, and sessions without music meetings Private parties are normally exempt from PRS/PPL. Some bookings have no music at all. WBBS uses music supplied by the ISTD and has paid for the performing rights. MJ is to continue to research this.
- Refurbished Committee Room: JS proposed the room should be known as the H Hind Room. The committee were in favour of doing something to recognise the many years of service of Harry Hind however not all members of the committee were present and we agreed to defer a decision until the next meeting.
- Replacement of the Wooden Sheds. DW proposed that the two existing sheds be replaced by 3 wooden buildings on a staggered concrete base: a beach hut, a play hut and a potting shed. Thanks to the donations received Pre School had enough funds to go ahead with this.

Concerns were raised that a single building would be more flexible if in the future requirements changed. And that the amount of storage in the beach hut might not be sufficient.

It was agreed that Pre School would supply a detailed proposal for the committee. That the replacement sheds could not be built until after the extension. And that when we tendered for the extension we would include the base for the new sheds.

19/01 - 7.

Future Meetings:

It was agreed to check with John Brims as to his availability but the next meeting was provisionally booked for 19/04/12 in the committee room at 7.30

The Hall AGM was booked for 22/05/12 also in the committee room at 7.30

[I have now checked with JB and he is happy with these dates Ron will be away but perhaps St Martins can send a replacement – Mike]

It is to be hoped that all trustees will be able to attend.